



**National Association of Canine Scent Work, LLC®**

**Official NACSW™**

**ODOR RECOGNITION TESTS**

**Odors Tested: Birch, Anise, Clove**

**Date: Sunday, June 5, 2022**

**Test Location: Manitowoc County Kennel Club  
40 Albert Drive, Manitowoc, WI 54220**

**Test Host: Manitowoc County Kennel Club**

**Certifying Official: Laurie Sales CNWI**

**Judge: Carol Senkbeil CNWI  
2811 N. 8th St. Sheboygan, WI 53083**

**Entry Cost: \$30**

**Number of Entries: 100**

Event attendees are required to adhere to the NACSW [COVID-19 Event Guidelines and Rules](#)

In addition to those guidelines the following changes and guidelines are in effect for this ORT due to COVID-19.

All attendees (competitors and volunteers) will be required to bring and wear face masks when not in your vehicle. Competitors are asked to remain in their vehicles as much as possible. Running of vehicles is permitted. Competitors are asked to bring their own hand sanitizer and disinfectant wipes. There will also be hand sanitizer available at the test site.

If there are any changes or updates that information will be included in your final details information that will be emailed 1-2 weeks before the ORT weekend. Participants are responsible for staying up to date on any jurisdictional requirements for their home location as well as the trial location including any travel guidance.

## ORT ENTRY INFORMATION

**Opening Date: Friday April 1, 2022** at 12:00 PM CST

**Entries Close: Tuesday May 31, 2022** at 5:00 PM CST or When entry limits have been met

**Second Dog Policy:** Two dogs per handler for each odor tested.

### Entry Method

First received By USPS , Mail overnight deliveries must have the signature waived box checked.

- TELEPHONE, FAX, UNSIGNED ENTRIES, AND ENTRIES RECEIVED WITHOUT FEES cannot be accepted.
- RETURNED CHECKS do not constitute a valid entry fee. There will be a \$35 fee for returned checks.
- ENTRIES MUST BE MADE ON THE ATTACHED ENTRY FORM.
- NO ENTRY SHALL BE MADE AND NO ENTRY SHALL BE ACCEPTED, WHICH SPECIFIES ANY CONDITIONS AS TO ITS ACCEPTANCE.
- OWNERS are responsible for errors in making out entry forms.
- EXPRESS MAIL entries must include signature permitting them to be left at the secretary's address without the recipient's signature.

### Entry Requirements

**A Qualified Entry is one that meets all the following criteria:**

1. Complete entry during the specified entry time frame.
2. The Handler is a NACSW member for the 2021-2022 membership year (8/1/21- 7/31/22). The Dog is registered with the NACSW.
3. Dogs participating in an Odor Recognition Test (ORT) must be at least six months of age.

For information on how to register or become a member go to [www.NACSW.net](http://www.NACSW.net)

### **Trial Eligibility and ORTs**

An ORT must be taken and passed at least 14 days before a trial opening date to be eligible for the first draw period.

### **Basic Description of the Test**

To successfully pass an ORT a dog must identify the location of the target odor and the handler must correctly call an "alert" within a three-minute time period. The Odor Recognition Test consists of a drill type exercise which requires 12 closed boxes set up in a pattern of *one or two* rows, spaced a minimum of 48" apart. The ORT is conducted on leash. Complete information can be obtained on the NACSW website.

*All exhibitors should obtain and review a copy of the **NACSW K9 NOSE WORK® RULE BOOK**. You may get it*

from their website: [www.NACSW.net](http://www.NACSW.net)

**No dog will be given more than one space in the same odor test at a single event.**

### **Results**

During the odor re-sets, the official results sheet will be brought out to the parking area for testers to photo or review. We recommend you verify your results on the official results sheet and let your host or judge know if you have any questions regarding your results.

## **CANCELLATION POLICY**

For cancellation of entries on or before 5pm CST May 31, 2022 – Full refund minus \$5 processing fee. For cancellation of entries after 5 pm May 31st, 2022 – no refunds will be issued.

50% refund will be issued if host can fill your space. No refund will be issued after this date if host can't fill your space. No refunds will be issued for cancellations during the last 72 hours before the event or no-shows. You can receive a full refund minus \$5 processing fee if you opt to volunteer (this would be in addition to, not instead of any shift you may have volunteered for). Please note: Due time constraints, host may opt to not fill cancelled spaces and no refund will be issued.

All cancelations must be emailed to Laurie at [Venture@lakefield.net](mailto:Venture@lakefield.net).

Entry fees shall not be refunded if a dog or handler is absent, disqualified, or excused by the NACSW official or judge.

*This cancellation and refund policy applies to competitors that must withdraw for any reason including but not limited to injury, illness, emergency, and personal or work-related reasons.*

*If the ORT cannot take place or be completed by reason of fire, civil disturbances, an Act of God, public emergency, or any other cause beyond the control of the test organizers, then the ORT host will make their best effort to provide partial refunds after recouping their expenses.*

## **LOCATION DETAILS**

### **Test Site Hours**

7:00 AM to 7:00 PM

Check In Time: 7:30 AM to 8:00 AM

Briefing: 8:15 AM

Trial Starts after briefing

### **Site Specific Conditions**

THE ORT is held at the Manitowoc County Kennel Club building. This is a one story facility. There are no steps. The parking lot is black top or mown grass. Inside the building is cement flooring or padded work area. There is a fenced in run area behind the main building for exercising your dog. Anyone observed not picking up after their dog will be asked to leave the grounds and ORT.

### **Reactive Dog Parking**

There will not be reactive dog parking at this test. There will be reactive dog parking at this test for those who wish to park in this area, however the parking is tight and there will not be separate potty areas or warm up boxes.

Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

### **Unentered Dogs**

Unentered dogs must remain in the competitor's vehicle during the test day. There will be ample potty areas, but unentered dogs should not be allowed to "play", exercise, or train on the test grounds.

### **RV Parking**

There is very little space for RVs to park in the competitor parking area during the test day. Please contact Laurie to see if we have room to accommodate you. No overnight RV parking is available.

Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

### **Running Vehicles or Generators in the parking lot**

The parking is tight at this location and running your vehicles or generators in the parking lot is not allowed at this test.

Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

### **Smoking**

Smoking is not allowed on this test site, including the use of e-cigarettes

### **Hotels**

Village Inn On The Lake 3310 Memorial Drive, Two Rivers, WI 920-794-8818

LightHouse Inn On The Lake 1515 Memorial Drive, Two Rivers, WI 920-793-4524

Inn On Maritime Bay 101 Maritime Drive. Manitowoc, WI 920-682-7000

## **DOG INFORMATION**

### **Dog Policies**

- All dogs must be on a 6' leash at all times when not being tested. NO flexi-leashes while not participating in a test.
- Reactive and/or spatially challenged dogs should wear a red bandana (to be provided by the dog's handler) to help signal others that the dog needs extra space from other dogs.
- Dogs will be toileted in designated areas and handlers must pick-up and dispose of waste.
- Dogs and handlers must stay in designated areas to avoid contaminating testing space, interrupting a test, or from viewing any part of the testing.
- Competitors should expect to keep their dogs confined in a crate or vehicle when not testing and should plan to provide their own shade using canopies or shade cloths.

- Refer to location details (above) for information on unentered dogs.

### **Females in Season**

Will be allowed to run wearing “pants” at the very end of the day after all other dogs have tested. Females in season will be parked and pottied in areas separate from the other dogs while at the test if the location logistics permit. Handlers must contact Laurie at [Venture@lakefield.net](mailto:Venture@lakefield.net) so plans can be made for the dog.

## **OTHER INFORMATION**

### **ADA Requests**

If you are an individual with a disability and would like to request accommodation(s), please email [ADA@nacsww.net](mailto:ADA@nacsww.net). Please include your name, ORT date, ORT host name, and your requested accommodation(s).

### **Spectators**

Participants in an ORT may not be spectators for other participants regardless of relationship (with the exception of a minor testing after the accompanying adult tests)

Due to jurisdictional COVID-19 requirements, we need to restrict attendance at our event. Please leave guests at home. Contact the host at: [Venture@lakefield.net](mailto:Venture@lakefield.net) if you REQUIRE someone to attend with you for assistance.

ORT participants may not video/photograph one another. Children under 18 must always be directly supervised by a parent/guardian. No dogs will be allowed in the spectator area. No unentered dogs with spectators are allowed at the trial. Spectators are reminded that the hide placements must not be discussed nor should they speak with any participants about what they saw until after the test is complete.

An adult accompanying a minor must be present during the searches.

Everyone at the test site must sign the waiver provided by the host and comply with all event requirements. Participants are not allowed to watch the testing at any time.

### **Veterinarians**

Memorial Dive Veterinary Clinic 1415 Memorial Drive Manitowoc, WI 920-682-6558

### **Rules**

Complete rules are available at [www.NACSW.net](http://www.NACSW.net). **It is the responsibility of each competitor to read and understand the current NACSW™ Rule book prior to participating in a NACSW event.**

### **Liability**

By registering for the ORT Test, the competitor hereby assumes all risks of, and responsibility for, accidents and/or damage to her/himself or to her/his property or to others, resulting from the actions of her/his dog. The competitor expressly agree that the NACSW, Manitowoc County Kennel Club and its assignees or any other person, or persons, of said groups, shall not be held liable personally, or collectively, under any circumstances, for injury, and/or damage to her/himself, for loss or injury to property, whether due to uncontrolled dogs or negligence of any member of said groups, or any other cause, or causes. The competitor also agrees to assume all financial liability that may be incurred by the NACSW due to the actions of themselves or their dogs regardless of the cause.

### **Sportsmanship**

All competitors/handlers and spectators are expected to follow the rules of the NACSW and demonstrate good sportsmanship. This includes making sure the hide placements are unknown to the handler prior to testing and kept secret from other competitors. Please do not discuss hide placement or any details of a dog's performance that may provide information or clues to other handlers or may be overheard.

**Questions**

All Test related questions, contact Laurie Sales venture@lakefield.net 920-553-8516

Revised 2/12/2022

**Manitowoc County Kennel Club  
NACSW™ – Odor Recognition Test**

**Sunday June 5th, 2022**

**40 Albert Drive, Manitowoc, WI 54220**

**\$30.00 per odor searched per dog Registration Fee - Payment by check, money order**

**Please mail this completed form via USPS with your registration fee to:  
Laurie Sales 2519 Riverside Drive Two Rivers, WI 54241 Make checks payable to MCKC**

Questions: Contact: Laurie Sales venture@lakefield.net

Odor:  Birch  Anise  Clove

Test date(s): Sunday June 5th, 2022

Dog's Call Name \_\_\_\_\_

Breed(s) \_\_\_\_\_

**Dog's NACSW #** \_\_\_\_\_

Handler's Name \_\_\_\_\_

**Handler's NACSW Membership #** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone where you can easily be reached \_\_\_\_\_

E-mail Address \_\_\_\_\_

**An ORT must be taken and passed at least 14 days before a trial opening date to be eligible for the first draw period.**

**Please contact your host at least 1 day before the ORT if your female dog will be in season.**

All confirmations will be sent via e-mail with attachment within 7 days of receipt of complete registration form and payment. If you require a confirmation via USPS, you must provide a self-addressed stamped envelope.

I/We hereby assume all risks of, and responsibility for, accidents and/or damage to myself or to my property or to others, resulting from the actions of my dog. I/We expressly agree that Manitowoc County Kennel Club 40 Albert Drive, Manitowoc, WI 54220, and/or NACSW or any other person, or persons, of said groups, shall not be held liable personally, or collectively, under any circumstances, for injury, and/or damage to my person, for loss or injury to my property, whether due to uncontrolled dogs or negligence of any member of said groups, or any other cause, or causes.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_